

PLANNING AND DELIVERING EFFECTIVE LECTURES

Rationale

Lecturing is the most common teaching method used in higher education. The conventional lecture is the most criticized method of instruction as it encourages one-way communication and passive learning. Students often complain that many lecturers are boring and disorganized. Despite the criticisms, the lecturing method can be an effective way to attain instructional goals with systematic planning, effective delivery and used in conjunction with active learning teaching strategies.

Objectives

At the end of the workshop, participants should be able to:

1. State the ten characteristics of effective lecturers.
2. Explain four situations in which lecturing is an appropriate instructional strategy.
3. Explain the three main parts of a lecture.
4. State at least four major ways of organizing the lecture material.
5. State at least seven guidelines for ensuring effective delivery of lectures and clarity of presentation.
6. Explain at least three ways of capturing and sustaining the audience's attention.
7. Explain at least three techniques for engaging students in active learning.
8. State at least five guidelines for using questions effectively in the classroom.
9. Explain the ARCS Model for motivating learners.
10. State at least five guidelines for using audiovisual aids effectively to support lectures.

Content

1. Overview of the lecture method
2. Planning lectures systematically
3. Delivering lively lectures
4. Integrating active learning in the classroom
5. Creating a nurturing and motivating classroom climate
6. Using audiovisual aids effectively

Methodology

Interactive lectures, situated learning, experiential learning, micro-teaching with videotaping and feedback, group discussions and movie-clips. Participants are required to make a 10-minute interactive presentation on a topic.

Duration

3 days

Target Group

Seasoned and novice lecturers

Facilitator

Dr. Ranjit Singh Malhi